

BOARD OF COOPERATIVE EDUCATIONAL
SERVICES SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on May 10, 2023, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

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| Dennis Laba, President | Trina Lorentz |
| R. Charles Phillips, Vice-President | Gerald Maar |
| John Abbott | Michael May |
| Kathleen Dillon | Heather Pyke |

Members Absent: Cindy Dawson

Staff Present:

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| Jo Anne Antonacci | Karen Brown |
| Stephen Dawe | Steve Roland |
| Ian Hildreth | Thomas Schulte |
| Kelly Mutschler | Lynda VanCoske |

1. Call the Meeting to Order

The meeting was called to order by President Laba at 6:00 p.m.

2. Pledge of Allegiance

3. Agenda Modifications - None

4. Approval of Minutes

Resolved: To Approve the Minutes of the April 19, 2023, Meeting Minutes as presented.
Moved by K. Dillon, seconded by G. Maar; passed unanimously

5. Public Interaction – There was no public interaction.

6. Financial Reports

Resolved: To Accept the Treasurer’s Report as presented
Moved by J. Abbott, seconded by K. Dillon; passed unanimously.

Resolved: To Accept the WinCap Report as presented
Moved by J. Abbott, seconded by M. May; passed unanimously

7. Audit Committee

Resolved: To Approve 2023-24 Audit Committee Members
Moved by G. Maar; seconded by C. Phillips; passed unanimously.

8. Board Presentation – Medically Fragile Program Update, Department of Exceptional Children
Director Barb Martorana and Supervisor Debi Walton

9. Old Business - none

10. New Business

1. Resolved: To Waive the Second Reading and Approve the Policies for Annual Review
Moved by M. May, seconded by J. Abbott; passed unanimously. Lynda VanCoske left the meeting at 6:17.
2. Resolved: To Adopt 2023-24 Proposed Adopted Budget
Moved by K. Dillon, seconded by G. Maar; passes unanimously
3. Resolved: To Approve Lease with Spencerport CSD
Moved by J. Abbott, seconded by M. May; passed unanimously
4. Resolved: To Approve Lease with Turner Drive and Associates, LLC
Moved by K. Dillon, seconded by G. Maar: passed unanimously
5. WHEREAS the job training programs will be in accordance with Education Law 4602; and WHEREAS the District Superintendent is charged with the responsibility to ensure the job training programs for purposes of EPE Funding are conducted in accordance with applicable New York State Laws and Regulations;
BE IT HEREBY RESOLVED THAT THE Monroe 2 Orleans Board of Cooperative Education approves the Center for Workforce Development creating and providing the following job training programs: Commercial Driver's License, Industrial and Commercial Electrical, CNC Machining, Residential Construction, Dental Office Assisting, Industrial and Mechanical Electrical, Industrial Operator, and Welding in accordance with the New York State Education Department requirements to be eligible for EPE Funding
Moved by K. Dillon, seconded by G. Maar; passed unanimously
6. Resolved: To Accept Accept Donation of Miscellaneous PCs, Servers, and Laptops from Entre Computer Services
Moved by M. May, seconded by J. Abbott: passed unanimously
7. 2023-24 Board Presentations were reviewed – no changes were made
8. 2023-24 Board Development ideas were discussed –Human Resources/Labor Relations and Finance sessions were suggested.

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by J. Abbott; seconded G. Maar; passed unanimously
2. Resolved: That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the Administrative Assistant to the District Superintendent/Board Clerk for the period of July 1, 2023 – June 30, 2024, as presented.
Moved by M. May, seconded by G. Maar; passed unanimously
3. Resolved: That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the District Treasurer Manager for the period of July 1, 2023 – June 30, 2024, as presented
Moved by J. Abbott, seconded by K. Dillon; passed unanimously

12. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

Bid #RFB-2049-23 COOPERATIVE NATURAL GAS Bid

Enego Power & Gas, LLC SC-5 Accounts

Basis/DT \$0.293

Estimated annual expenditures \$95,382.00

Move by M. May, seconded by J. Abbott; passed unanimously.

13. Executive Officer's Report

The Mid-west JMT is covering the May Regents meeting on May 15-16, 2023. The JMT had their final meeting with the regents for this school year. It was a good chance to get to know newly elected Regent Adrian Hale. He is very interested in CTE.

As search consultant for their DS Search, the District Superintendent met with the Wayne-Finger Lakes BOCES board on May 8, 2023. The W-FL vacancy will be posted June 1-July 10, 2023. GV BOCES District Superintendent Kevin MacDonald will be interim DS during the search.

Monroe 2-Orleans BOCES Board President Dennis Laba has been elected as the Vice President of the Monroe County School Boards Association for the 2023-24 term.

Administration is still working on filling the Director of Operations and Maintenance position that will be vacant upon Tom Burke's retirement.

Twenty recipients were approved by the Monroe 2-Orleans Educational Foundation Make All the Difference Scholarship interview committee. Two students will receive \$1,000.00 awards and 18 students will receive \$5,000.00 scholarships. All Monroe 2-Orleans BOCES components are represented.

County Executive Adam Bello visited and toured CTE in late April. He remarked how impressive the programs are that our students have access to and incredible experiences they have.

The Spring Dance was a wonderful success again this year. This is a beloved tradition for our students and staff. Students dressed up, had dinner together and danced the night away.

14. Committee Reports –

1. Labor Relations - last meeting was the law conference.
2. Legislative Committee - last meeting; focus on communication
3. Information Exchange Committee – no report

15. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.

16. Other items – none

17. Adjournment: At 6:51 p.m. a motion was made by K. Dillon to adjourn the meeting, seconded by J. Abbott; passed unanimously.

Respectfully Submitted,

Kelly Mutschler
Board Clerk